

भारत सरकार / GOVERNMENT OF INDIA

बी.सी.जी. वैक्सीन प्रयोगशाला / B C G VACCINE LABORATORY

स्वास्थ्य सेवा महानिदेशालय / DIRECTORATE GENERAL OF HEALTH SERVICES  
स्वास्थ्य और परिवार कल्याण मंत्रालय/ MINISTRY OF HEALTH & FAMILY WELFARE

110, 33 फीट रोड, माउंट रोड, गिंडी, चेन्नई 600032  
110,33 FEET ROAD, MOUNT ROAD, GUINDY, CHENNAI 600 032 TAMILNADU

Office: 044-22500476  
Stores: 044-22500172

Website: www.dirbcglab.gov.in  
e-mail: bcgvl.tnchn@nic.in

No. D-21001/04/2024-25 (Stores)/03

Dated:16.06.2025

To

M/s.....

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Dear Sir,

Sub.- INVITING QUOTATION FOR SUPPLY OF LABORATORY  
ANIMAL FEED (FRESH CARROT & FRESH LUCERNE)  
TO BCGVL, CHENNAI -Reg.

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BCG Vaccine Laboratory invites sealed bids for SUPPLY OF  
LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE) to this  
Laboratory for a period of one year as given below.

S. No.	Description of Item	Probable Requirement
1	Fresh Carrot (Daily Basis)	20 Kgs. Per day
2	Fresh Lucerne (Daily Basis)	20 Kgs. Per day

The rate finalized will be effective for a period of one year with effect from  
the date of issue of order.

a.	Bid Reference	Tender No. D-21001/04/2024-25 (Stores)/03, dated:16.06.2025
b.	Date and time of receipt of Tender	Till 02.00 p.m. on 09.07.2025
c.	Date and time for Opening of Tender	At 03.00 p.m. on 09.07.2025
d.	Type of Tender	Single bid system.
e.	Validity of Tender	90 days
f.	* EMD	Rs.12,000/- (Rupees Twelve Thousand Only)

\*Earnest Money Deposit (EMD) for Rs.12,000/- (Rupees Twelve  
Thousand Only) should be submitted by way of Demand Draft in favour of "Pay  
& Accounts Officer, MoH&FW, Chennai - 90".

Note: Please read the Terms and Conditions enclosed in this enquiry  
before submitting the quotation.

Tender shall be sealed in big size envelope super scribed "Supply of LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE) TO BCGVL, CHENNAI with Tender No. and Due date" and to be dispatched through post to BCGVL, Chennai - 32. The Bidder should ensure that **the quotation along with EMD** reaches BCGVL on or before the Due date as mentioned in BCGVL Tender documents for consideration. The tender submitted beyond the due date and time, shall not be considered for the bidding and shall be rejected out rightly. **Bid without EMD will be summarily rejected.**

The bid in sealed envelope can be sent to BCGVL on address:

**The Director,  
BCG Vaccine Laboratory,  
33 Feet Road, off Mount Road,  
Guindy, Chennai – 600 032.**

or could be dropped in Tender Box kept at BCGVL, Chennai.

BCGVL reserves the right to reject any or all bidder's quotes/tenders or to accept in part of offers given by Bidders/Tenderers without assigning any reason thereof. Decision of BCGVL in this regard will be final and binding on all the Bidders / Tenderers.

Thanking you,

Encl. As above

भवदीय / Yours faithfully,

  
(ति.लता / T. Latha)

क्रय अधिकारी / Procurement Officer

कृते निदेशक/For Director

Copy To:

1. IT Section – with request to upload in BCGVL website.
2. Office Notice Board.

## **Specification for Fresh Carrot and Lucerne:**

### **General:**

1. The fresh vegetables will be crisp, well-formed of proper tender maturity and shall not be with coarse fibers, stringy, old or hard due to over age and over growth, spongy or fluffy due to age. These will be freshly gathered, cleaned, graded for soundness and wholesomeness. Botanically fruits of plants, roots, leaves, stem flowers and modified form of stems, roots and leaves constitute vegetable fresh.
2. The vegetable fresh shall be free from insect infestation, physiological disorders, blemishes of damage and disease. They shall also be free from discolouration, injury, damage or signs of improper storage, handling and transportation which renders them a poor look as to the freshness.
3. The vegetable fresh shall be free from rotting, coating of waxes, mineral oil and colours.

### **4. Quality of Fresh Carrot:**

- a. These vegetables shall be well formed and not forked or misshapen, over or under-grown.
- b. The surface shall be characteristic of type but free from growth cracks/hardened body and fibrous cores.
- c. The leaves of root vegetables shall be removed 5cms from the crown and trimmed to remove tail and root portion.
- d. The varieties of carrots range from golden yellow, light red, bright orange-red to deep orange-red colour.
- e. Carrot should be smooth and regular of good size, should break crisp, having a fine skin and sweet tender flesh.
- f. It should not be tough, stringy with leathery skin, fibrous flesh or with excessive heart.
- g. The varieties of carrots shall be Ooty and Half-long-Nantes.
- h. The size of the Carrots shall be not less than 12 cm and not more than 20 cm.
- i. Top should be denuded of foliage.

### **Criteria for rejection:**

- i. Carrots having roots bruising and tip-breakage are rejected.
- ii. Very large size Carrot.
- iii. Carrot with large green "Sunburned" areas at the top.
- iv. Damaged, decayed or deformed Carrots.
- v. Muddy and cracked roots, roots with bitter taste, and roots having holes on the surface.
- vi. Forked or split Carrot.

5. **Quality of Fresh Lucerne:**

- a. Shall be fresh, bright, soft and succulent, not stale withered and dry due to being kept too long or exposed to the sun after being plucked.
- b. The leaves should be free from disease and any type of infestation.
- c. Tough, coarse and stringy leaves denote that the crop is over grown, has been badly cultivated or is of inferior quality.
- d. Properly trimmed and shall be free from roots, stumps, hard stalks and extraneous leaves.

**Criteria for rejection:**

- i. Musty, dry or decayed Lucerne.
- ii. Lucerne not meeting the above standard.





## TERMS AND CONDITIONS

1. **Schedule of requirement:** The quantities shown are "Approximate Requirements" which may increase or decrease based upon user section monthly requirement.
2. **Terms of Delivery:** Fresh Carrot and Lucerne should be supplied on daily basis to BCGVL on or before 11.00 A.M. during working days and on or before 08.00 A.M. during Government Holidays, Second Saturdays and all Sundays. Vehicles and required manpower for unloading the above supply should be provided by the Vendor **at the quoted price.**
3. Defective or rejected goods, if any, should be collected after replacing the same on their own arrangement by the Vendor on the same day.
4. The Vendor must have valid registration or trade license to carry / supply the item in question (Shops and Establishment Registration or GST registration or Registered under certain enactment or any other certificate issued by government or Government Agency). Copy should be submitted along with the bid.
5. The Vendor must have PAN No. and Bank Account in any of the Nationalised Banks / Scheduled Banks. (In case of Ltd. / Pvt. Ltd. / Partnership Firm, the PAN and Account shall be in the name of the Firm / Company and in case of Individual / Ownership, the PAN and Account may be in the name of Owner).
6. The tendering firm will have to give an undertaking to the effect that they have not been blacklisted or their business dealings with the Government departments have not been debarred. This undertaking should be furnished in the format given in Annexure-A attached to this Tender document.
7. Rates & Taxes: Rate for all items to be quoted in Kgs. on F.O.R. BCGVL (Free delivery to the BCGVL Premises) in the prescribed format only, given in Annexure-B attached to this Tender Document. The rates to be quoted inclusive of applicable taxes, if any.
8. While submitting the tender for this work, the tenderer will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document and shall be complied with.
9. If the successful Bidder fails to fulfil his obligation under this Tender, ie. Non-adherence to terms and conditions contained in this tender, the BCGVL after due notice to the supplier/agency may black list the supplier/agency. In such events, the Contract will stand terminated and the Performance Securities (SD) of such firms shall be forfeited by BCGVL.
10. Tender must reach this office not later than the time and date notified in the tender form stated in the Schedule of Tender. In the event of tender received after scheduled date and time, the tender will not be allowed in bidding and it will be rejected summarily.

11. Each page of the Tender and all its annexure shall be signed and stamped by authorised representative of Tenderer in token of acceptance of the terms and conditions laid under the Tender Document. No page should be removed / detached from the tender document.
12. All entries in the Tender form shall be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorised signatory. Tender incomplete in any form will be rejected out rightly.
13. Tenders incomplete in any form will be rejected out rightly.
14. Conditional Tenders will be rejected out rightly.
15. Validity of bid is 90 days from the date of opening of the bid.
16. Annexure enclosed received without the signature of authorised signatory will not be entertained and will be rejected summarily.
17. Tenders not received in the prescribed format shall be ignored and no correspondence in this regard will be entertained.
18. Canvassing, in any form, by the tenderer or his representative with any of the officials of BCGVL Staff shall render the tender liable to be rejected.
19. This tender or contract and both are non-transferrable.
20. Rate for supply to be quoted in the prescribed format only given in Annexure-B attached to the Tender Document.
21. Tender will be finalized on the basis of overall L1.
22. The rates quoted by the selected firm and approved by this office shall remain valid throughout the **period of contract (i.e. one year)** and any request to increase the rates for any item (s) during the currency of the contract shall not be considered.
23. The rates quoted by the selected firm and approved by this office shall remain valid for a period of 12months from the date of placement of order.
24. ACCEPTANCE OF TENDER:

BCGVL reserves the right to accept or reject in part or whole, any or all the tenders received without assigning any reason, whatsoever BCGVL is not bound to accept the lowest tender. The decision of BCGVL in this regard shall be final and binding on all bidders.

25. LIQUIDATED DAMAGES:

If the item is not delivered with in time specified in the order, BCGVL shall recover from the supplier as liquidated damages a sum of 0.5% (1/2 percent) of order /bill value of undelivered items for each week of delay (or) past thereof. The total liquidated damages shall not exceed 5% of order value.



26. OPTION CLAUSE:

- (i) The quantity mentioned in the tender is approximate only and may increase or decrease by 25%
- (ii) 25% of the quantity ordered, will be applicable as repeat order.

27. TERMS OF PAYMENT:

100% payment shall be made after completing the supply on monthly basis and on receipt of acceptability from user end, against submission of Tax Invoice.

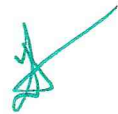
28. SECURITY DEPOSIT / PERFORMANCE SECURITY:

Successful Bidders shall be required to furnish Security Deposit / Performance Security within 15 days of issuance of order by BCGVL. Amount of Security Deposit / Performance Security shall be 3% of the annual quoted value. The Security Deposit shall be deposited by successful bidder in the form of Bank Guarantee/Demand Draft/Insurance surety Bond. The Bank Guarantee shall be drawn on any Nationalised / Commercial / Scheduled Bank as per standard pro forma and shall remain valid for the 60 days beyond the contract period of 12 months.

29. FORCE MAJEURE CLAUSE:

If at any time during the continuance of the contract the performance in whole or part by either party of any obligation under the contract shall be prevented or delayed by reasons of war, hostility acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as events) then provided notice of the happenings of any such events if given by either party or the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate the contract nor shall either party have any claim for damage against the other whether in respect of such non-performance or delay in performance.

Deliveries or acceptance of deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of BCGVL as to whether the deliveries or acceptance of deliveries have to be so resumed or not shall be final and conclusive provided further if the performance in whole or part or any obligation under the contract is prevented or delayed by reasons of any such event for period exceeding 60 days either party may at its option terminate the contract.





30. ARBITRATION CLAUSE:

Except, as otherwise provided elsewhere in the contract, if any dispute, difference, question, or disagreement arises between the parties hereto or their respective representatives or assignees, at any time, in connection with, meaning, operation, effect, interpretation or out of the contract or breach thereof, the same shall be referred to decide by an Arbitrational Tribunal consisting of three arbitrators. Each party shall appoint one arbitrator and arbitrators so appointed shall appoint third arbitrator who will act as Presiding arbitrator. Subject as aforesaid the Indian Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings under the Contract.

31. JURISDICTION:

The successful bidder, hereby, agrees that the Courts situated in Chennai / Tamil nadu alone shall have the jurisdiction to hear and determine all actions and proceedings arising out of this contract. This agreement is subject to the special conditions stipulated in our schedule and issued Order and subsequent amendments, if any, notified from time to time.

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Tender No. D-21001/04/2024-25 (Stores)/03, dated:16.06.2025  
SUPPLY OF LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE)

1.	Name of the Firm	
2.	Nature of the Firm ( Limited Company, partnership Firm, Co-op. Society or Sole Proprietor, Photocopies of documents Confirming constitution of the firm to be enclosed )	
3.	Year of Establishment	
4.	Registration / GST Registration No.	
5.	Registered Postal Address	
6.	Telephone / Mobile No.	
7.	E-mail ID	
8.	PAN No.	
9.	Name of Bankers & Branch with full address	
10.	Type of Account & A/C No.	
11.	Were you associated with BCGVL in any other contract in the past?	YES / NO
12.	Are you currently having any contract with BCGVL?	YES / NO
13.	Whether EMD of Rs.12,000/- has been submitted along with bid	YES / NO
14.	Are you on the approved list of other Pharma / Vaccine companies / Public Sector Undertakings / Govt. Dept. etc. If so, furnish copies of Certificates certifying your performance.	YES / NO
15.	Confirmed that Bank Guarantee/Demand Draft will be provided for the Security Deposit / Performance Guarantee.	YES / NO
Note	The Bidder has to fill up the above details and enclose the supporting documents along with Tender.	

Date

Signature of Tenderer

Place  
seal

Full Name & Address with



Tender No. D-21001/04/2024-25 (Stores)/03, dated:16.06.2025  
LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE)  
UNDERTAKING

1. I / We, the undersigned, certify that I/We have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me/us are valid and binding upon me/us for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution / hospital in India. It is also certified that item quoted are of Standard Quality and workmanship.
3. I/We hereby undertake to supply the items as per directions given in the tender document / supply order within the stipulated period.
4. I/We give the rights to Director, BCGVL to forfeit the security money deposited by me/us, if any, delay occurs on my/our part of failed to fulfil the terms and conditions stipulated in this Tender.
5. There is no vigilance / CBI case or Court case pending against me/us/firm.
6. This is to declare & certify that neither myself nor my firm has ever been blacklisted / banned by any Government / Semi Government / Public / Private Institution.
7. I/We hereby certify that the firm possess all the required license / certification to perform the work.

Date

Signature of Tenderer

Place  
seal

Full Name & Address with

ANNEXURE-B

Tender No. D-21001/04/2024-25 (Stores)/03, dated:16.06.2025  
LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE)

Price-Bid

(To be submitted in the Letter head of Tenderer.)

S. No.	Name of Item	Rate per Kg.	GST @ %	Total rate incl. GST	Total Rate in words
		Rs.		Rs.	
1	Fresh Carrot				
2	Fresh Lucerne				
	TOTAL				

NOTE:

- The selection of the lowest bidder will be on the basis of overall L1.
- Bidder should quote for all line items. Incomplete bid will not be considered for evaluation.
- The quoted prices should be inclusive of packing, forwarding, unloading at BCGVL Premises, GST & FOR BCGVL, Chennai.

Date

Signature of Tenderer

Place  
seal

Full Name & Address with



ANNEXURE- C

Tender No. D-21001/04/2024-25 (Stores)/03, dated:16.06.2025

LABORATORY ANIMAL FEED (FRESH CARROT & FRESH LUCERNE)

CHECK LIST

(to be submitted along with Bid)

Sl. No.	Description	Indicate Yes / No	Page No.
1.	Tender cover shall be super scribed with Tender No. & Date		NA
2.	Copy of Registration No. / PAN No. / GST No. enclosed		
3.	Copy of Bank details enclosed.		
4.	Tender Validity for 90 days given.		
5.	Sealed & Signed copy of complete Tender Document along with Technical & Price Bid as a token of acceptance of all Terms & Conditions enclosed.		
6.	All documents enclosed with Bid should be clearly numbered and indexed		
7.	Undertaking to be submitted (Annexure A) on the Letter Head.		

Note:

1. The above check list must be submitted along with Bid.

Signature & Seal of Tenderer.

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# Defects



**CUTS**



**TWINS**



**MISSHAPE**



**BLACK NODES**



**BROKEN**



**MISSHAPE**



**FUNGAL INFECTED**



**LONG STALK**



**ROTTEN**



**SECONDARY ROOTS**



**GREEN TOP**



Growth crack on carrot.  
Courtesy Tim Isakait, TAMU, Weslaco, 1996.

**GROWTH CRACK**

